TS ECET -2023

GOVERNMENT OF TELANGANA
TELANGANA STATE COUNCIL
OF HIGHER EDUCATION

USER GUIDE
for

TSECET-2023 ADMISSIONS

User Guide – Hand holding approach to the TSECET Candidates

TSECET-2023: PROCESSING FEE PAYMENT,SLOT BOOKING AND OPTION ENTRY

The Candidate has to perform the following two activities before attending Certificate Verification:

1. Payment of Processing Fee
2. Slot Booking (Selection of HLC, Date & Time)

After attending Certificate Verification, the Candidate has to exercise Options.

PAYMENT OF PROCESSING FEE

1. Login to the student's website (https://tsecet.nic.in)

i. Please enter the website: https://tsecet.nic.in in any Browser
ii. Click on Pay Processing Fee which is available on the top of the website as shown above.
iii. Please enter the following to Pay Processing fee payment
   a. TSECET Hall Ticket Number
   b. TSECET Registration Number (which is available on TSECET Hall Ticket)
   c. Date of Birth in dd/mm/yyyy format
   d. Enter Captcha as displayed on the screen

After entry of the above details, Click on the button **Pay Fee Online**

I. BASIC INFORMATION FORM :

The Basic Information Form as furnished in the TSECET Application form will be displayed as follows

The Candidate details as entered in TSECET Application form are displayed (which cannot be edited /modified by the candidate). For any modifications, the same may please be brought to the notice of Officials at the time of Certificate Verification.

The Special Category details like NCC/SPORTS/CAP/PH will be shown as **N** for all the candidates before Certificate Verification.

The candidates eligible for NCC/SPORTS/CAP/PH Categories have to attend at Government Polytechnic, Masab Tank as per the schedule given in List of HLCs Annexure-I placed in the website: https://tsecet.nic.in

Entry of Caste, Income Certificate and EWS Certificate details, if applicable

1. Enter Caste Certificate Application Number issued by Mee Seva.
2. The candidate can claim for fee reimbursement by entering the parent Income Certificate Application number which is available on the Income Certificate issued by Mee Seva.
3. The candidate can claim for EWS by entering the parent EWS Certificate Application number which is available on the EWS Certificate issued by Mee Seva.

4. The Mobile Number is important during Certificate Verification and Allotment process. The OTPs will be sent to the Mobile number as given above. The candidate is required to give his/her parent mobile number.

The following screen appears for payment of Processing Fee.

II. PAYMENT OF PROCESSING FEE:

Your Caste is BC_E and Processing Fee to be paid is 1200. Click on 'PAY PROCESSING FEE ONLINE' button to pay online.

1. **Click on check box** as shown in the screen
2. Click on **Pay Fee Online** in one of the two payment modes
   - i. T-Wallet
   - ii. Bill Desk

3. Choose either payment through
   - i. Debit Card/ Credit Card or
   - ii. Net Banking

4. Proceed for payment of processing Fee giving appropriate details for the amount displayed on the screen and click on **Make Payment for..**

III. VERIFY PAYMENT STATUS:

1. Click on Verify Payment Status on Home page of TSECET.nic.in as shown in the following screen to verify payment status

2. Enter the following candidate details for verification of payment status in the above screen
    a. TSECET Hall Ticket Number
    b. TSECET Registration Number
    c. Date of Birth
    d. Enter image value
3. Click on Verify Payment Transaction if already done through T-Wallet / Bill Desk as shown above
4. The following screen is displayed indicating the status of the transaction(s) done already.

5. If the transaction is successful, the status will be shown as Transaction found successful and saved in green .
6. If not successful, try once again for payment of processing fee or contact Help Desk on phone / email.

IV. SLOT BOOKING :

1. **Enter website address: https://tsecet.nic.in**
2. **Check the Browser settings to disable Popup blocker**
3. **Click on Slot Booking on the Home page as shown in the following screen:**

4. The following screen appears.
   i. Select ALL for OC/BC/SC/ST candidates who are not under Special Categories viz PH/NCC/CAP/SPORTS
   ii. The candidates belonging to Special Categories PH/NCC/CAP/SPORTS can choose PH/NCC/CAP/SPORTS in Category of the Student as per their eligibility

   iii. Select the desired Help Line Center (HLC) as shown above

iv. Select the date as shown in the screen below:

v. The Green indicates the available slots. Select the desired Date in Green

vi. The available time slots from 9:00 AM to 6:00 PM are displayed as below and choose the convenient time slot at desired HLC for Certificate Verification.

vii. The following screen appears if there are available slots at the chosen date and time for that HLC. Click Yes as given in the screen to confirm the Slot for Certificate Verification.

viii. On confirmation of the slot, the following screen appears

TSECET - 2023 Admissions

RECEIPT OF SLOT BOOKING	Date:29/07/2023

Candidate Name: AYYXXXX
Father Name: DAXXXXXXX
Hall Ticket No.: 586XXXXXX
Rank: 324XXX

Help Line Centre Details

HLC Name	HLC Address	Slot Date	Slot Time	Serial No	Slot Category
J N T U COLLEGE OF ENGINEERING KUKATPALLY	HYDERABAD	31/07/2023	02:00 To 02:30 P.M	3	ALL

Note: Candidate has to report 10 minutes before starting of the opted Slot Time.

ix. On confirmation of the slot, the following screen may occur in some of the Systems, wherein the popup blocker in the Browser should be disabled.
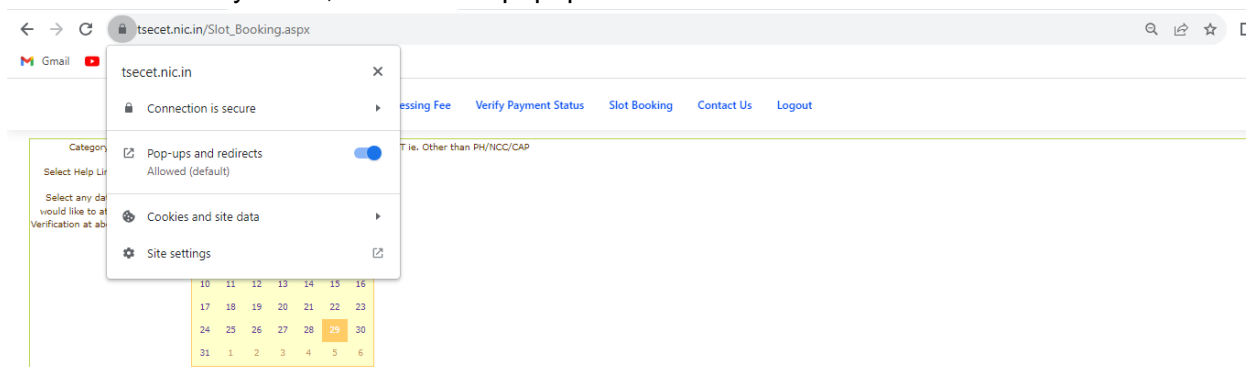
x. The candidate will receive the confirmation of the slot booking date and time and slot through SMS.

xi. All the Special Category candidates can choose NCC/SPORTS/CAP/PH/ instead of ALL as per their eligibility and the Candidates are required to refer Detailed Notification as per the schedule given in List of HLCs Annexure-I placed in the website: https://tsecet.nic.in

V. CERTIFICATE VERIFICATION:

1. The Candidate is required to attend Certificate Verification on the slot booked HLC on the Date & Time without fail.
2. After Certificate Verification, the Candidate will be given Receipt of Certificate (ROC)
3. During Certificate Verification, the Candidate is required to check with Registration/Verification Officers at HLC whether his/her Mobile Number is correctly entered.
.
4. The candidate will receive Login Id through SMS to the Registered Mobile as soon as the Certificate Verification is completed. This Login id SMS is confidential and should not be shared with anyone and has to be saved throughout the counseling process is completed.

VI. OPTION ENTRY

1. The Candidate is required to generate Password after Certificate Verification
2. The Password generation can be done as follows:
    i. The Candidate is required to keep his ROC Form, Hall Ticket and Rank Card ready before generating Candidate Password.
    ii. Enter the website https://tsecet.nic.in in the Browser.
    iii. Click on Candidate Registration as given below on the home page of the website

3. The Candidate has to generate Password through Candidate Registration available on the homepage as shown above. The following screen appears

    i. Enter Registration Number (as given in TSECET Hall Ticket), TSECET Hall Ticket Number, Rank and Date of Birth as shown in the above screen.
    ii. Click on Generate Password as shown above
    iii. The following screen is displayed to create new password.

    iv. Enter the Password in the text box as shown in the above screen.
    v. Re enter the same Password as given above.

<ol start="6" type="a">

      vi. Enter the Registered Mobile Number as given in Certificate Verification and Email id.

      vii. The Candidate receives confirmation of new password created through SMS to the registered Mobile Number.

      viii. The Candidate is required to

          a.   Take a printout of Manual Option form available from the website.

          b.   Prepare College and Branch in priority wise in the Manual Option form for clarity in choosing College and Branches.

          c.   Keep the Mobile having registered Mobile Number handy

4. Enter the website of https://tsecet.nic.in/ for Option Entry

5. Select **Candidates Login** in the website.

6. Enter the following details :

      i. Login ID Number (as received through SMS to Registered Mobile Number after Certificate Verification)

      ii. TSECET Hall Ticket Number

      iii. Password

      iv. Date of Birth as given in ROC

      v. Enter Captcha correctly in Enter Value

      vi. Click on Sign-in

7. After Sign-In button, One Time Password (OTP) will be sent to the Candidate Registered Mobile.

      i. Please Enter OTP received as per screen given below

      ii. Click on check box under Declaration

iii.   Click on **Click here for Option Entry**

8. The following Screen appears with list of Districts and list of Courses is displayed

S.No	Branch Code	Branch Name
		AEC
1	ANE	AERONAUTICAL ENGINEERING
2	ARB	AUTOMATION AND ROBOTICS
3	AUT	AUTOMOBILE ENGINEERING
4	BSE	BUILDING SERVICES ENGG
5	CIV	CIVIL ENGINEERING
6	IPE	INDUSTRIAL PRODUCTION ENGINEERING
7	MCT	MECHANICAL (MECHTRONICS) ENGINEERING
8	MEC	MECHANICAL ENGINEERING
9	MET	METALLURGICAL ENGINEERING
10	MMS	BTECH MECHANICAL WITH MTECH MANUFACTURING SYSTEMS
11	MTE	BTECH MECHANICAL WITH MTECH THERMAL ENGG
12	PLG	B.PLANNING
		AGE
13	AGR	AGRICULTURAL ENGINEERING
14	BIO	BIO-TECHNOLOGY
15	CHE	CHEMICAL ENGINEERING
16	DRG	DAIRYING
17	FDT	FOOD TECHNOLOGY
18	GEO	GEO INFORMATICS
19	MIN	MINING ENGINEERING
20	MMT	METALLURGY AND MATERIAL ENGINEERING
21	PHE	PHARMACEUTICAL ENGINEERING
22	TEX	TEXTILE TECHNOLOGY / TEXTILE ENGINEERING
		CIT
23	CME	COMPUTER ENGINEERING
24	CSA	COMPUTER SCIENCE AND ENGG (ARTIFICIAL INTELLIGENCE)
25	CSG	COMPUTER SCIENCE & DESIGN
26	CSN	COMPUTER SCIENCE & ENGINEERING (NETWORKS)
27	CSO	COMPUTER SCIENCE AND ENGINEERING (IOT)
28	CST	COMPUTER SCIENCE AND TECHNOLOGY
29	CSW	COMPUTER ENGINEERING(SOFTWARE ENGINEERING)

Choose One or more Districts and
Click on "Display Option Entry Form"

☐ ADILABAD
☐ BHADRADRI KOTHAGUDEM
☐ HANAMKONDA
☐ HYDERABAD
☐ JAGTIAL
☐ JANGAON
☐ JAYASHANKAR BHUPALPALLY
☐ JOGULAMBA GADWAL
☐ KAMAREDDY
☐ KARIMNAGAR
☐ KHAMMAM
☐ KOMARAM BHEEM ASIFABAD
☐ MAHABUBABAD
☐ MAHABUBNAGAR
☐ MANCHERIAL
☐ MEDAK
☐ MEDCHAL
☐ MULUGU

9. Click on the checkboxes of the desired districts as per your choice for the display of branches offered by the institutions of the selected districts.

10. Click on **Display Option Entry Form** Button which is available on the bottom of the screen.

11. Click on Show Option Entry Form.

12. Enter TSECET Hall Ticket Number in the Text Box as given in the following screen

13. Refer to already prepared Options in Manual Option form, if done.

14. The Options are to be given in numbers starting from 1 indicating highest priority for that college and branch. The Candidate can exercise as many options as possible.

15. The duplicate Option numbers are not allowed i.e. the same option number cannot be given for two Options.

16. The colors indicate type of institutions as given in the above screen
    i.   BLUE for GOV,

ii. GREY for Self Finance
iii. PINK for Girls
iv. GREEN for Minority
v. YELLOW for Private

17. Candidates are advised to click on Save Options button as shown in the following screen which is available on the top of the screen for every 2 minutes and continue giving Options.

18. The following screen appears after saving options and Click on OK and continue giving Options.

19. The following screen appears after saving Options

20. If the candidate wants to choose the Districts once again, Click **Last Saved Options** Button and the screen as discussed at point 8 will be displayed and the candidate can select other districts – to view the institutions available in that district.

21. If the candidate wishes to add or insert new option at a specific Option number then
    i. Click on **Enter Between Options** Button as given in the following screen

    ii. Enter that specific Option *number value* in the Text box where it was to be inserted as given in the following screen

13

Enter the Option No. before which you want to insert a new Option : 2	INCLUDE
After inserting, last saved options will be displayed. If you want to save newly entered Options Click on 'Save Options' button before inserting a new Option.	DISPLAY CANDIDATE DATA

    iii. Click on **Include Button** and all Options will be increased by one. For example, to add new option at Option number 2 which was already exercised, then all Options will be shifted to next number automatically i.e. Option 2 will be shifted to 3 and the next option will be shift to next number. The new option can be entered with value 2.
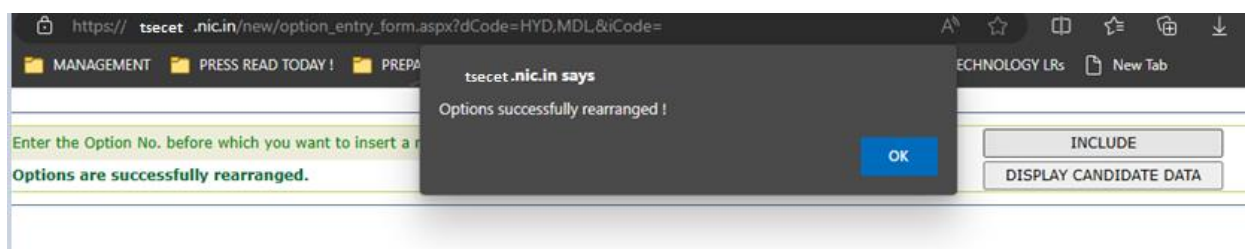
22. The screen with rearranged options will be displayed as following

23. If there are duplicate Option numbers given by the candidate unknowingly, the following error message will be displayed at the time of Saving options and give Option numbers carefully.

24. The candidate can view list of Saved Options by
    i. Click on **View & Print Option** as given in the following screen

| Last Saved Options | Enter Between Options | Save Options | View & Print | Change Password | Logout |

TSEAMCET Hall Ticket No :   Name :

ii.   The following screen appears. Click on **View Saved Options** as shown in the following screen.

| Results & Reports   : | Bio-Data & Certificates Verification | View Saved Options | Display Candidate Data |

| Last Saved Options | Enter Between Options | Save Options | View & Print | Change Password | Logout |

iii.   The following screen appears with the list of last saved Options.

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| Name: | | Hall Ticket No: | 1926A00001 | Father's Name: | |

LIST OF SAVED OPTIONS   Print

S.No	Option No.	Institute Code	Institute Name, Place	Branch Code	Branch Name
1	1	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSE	COMPUTER SCIENCE AND ENGINEERING
2	3	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSC	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)

-------------------- End of Options. Printed as on Dt: Jul 26 2023 9:21:00:000AM --------------------

25. To change Password, click on **Change Password** as given in the following screen.

    i.   The candidate is required to enter Old Password and

    ii.   Please give New Password and Re-Enter again the same given New Password

    iii.   then click on **Save Password** Button.

Change Your Password

Old Password	New Password	Re-enter New Password	Save Password
			Display Candidate Data

26. The candidates after giving all Options and to Logout, the candidate is required

    i.   Click on Logout

| Last Saved Options | Enter Between Options | Save Options | View & Print | Change Password | Logout |

TS ECET Hall Ticket No :   Name : DUMMY THREE

Color Codes for Colleges :   UNIV   SF   GIRLS   MINORITY   PVT

CRC Courses

ii. Click on **Save & Logout** as given below

iii. The following screen appears and click OK.

iv. Click on OK button

v. The **Options given are saved and the candidate is successfully logged out of Option entry** with the list of all saved Options is displayed and click on Print icon for taking printout of saved Options as given in the following screen.

Total 2 Option(s) have been saved.

TSEAMCET - 2023
TELANGANA STATE COUNCIL OF HIGHER EDUCATION

| Name: | | Hall Ticket No: | 1926A00001 | Father's Name: | |

Total (2) options saved. You have been successfully Logged out.

LIST OF SAVED OPTIONS   Print 🖶

S.No	Option No.	Institute Code	Institute Name, Place	Branch Code	Branch Name
1	1	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSE	COMPUTER SCIENCE AND ENGINEERING
2	3	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSC	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)

-------------------- End of Options. Printed as on Dt: Jul 26 2023 9:36:00:000AM --------------------

The candidate is required to check the list of options given in the printout of the given options.

Total 2 Option(s) have been saved.

TSECET - 2023
TELANGANA STATE COUNCIL OF HIGHER EDUCATION

| Name: | | Hall Ticket No: | 1926A00001 | Father's Name: | |

Total (2) options saved. You have been successfully Logged out.

LIST OF SAVED OPTIONS   Print 🖶

S.No	Option No.	Institute Code	Institute Name, Place	Branch Code	Branch Name
1	1	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSE	COMPUTER SCIENCE AND ENGINEERING
2	3	JNTH	JNTUH UNIVERSITY COLLEGE OF ENGG SCI AND TECH HYDERABAD, HYDERABAD	CSC	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)

-------------------- End of Options. Printed as on Dt: Jul 26 2023 9:36:00:000AM --------------------

vi. For any modifications in the Options given, please login again through Candidates Login in the website.

VII. AFTER ALLOTMENTS OF SEATS :

1. **After TSECET Seat allotments are announced, the Candidate can verify the Allotment Status in Candidate Login. The following screen appears in Candidate Login.**
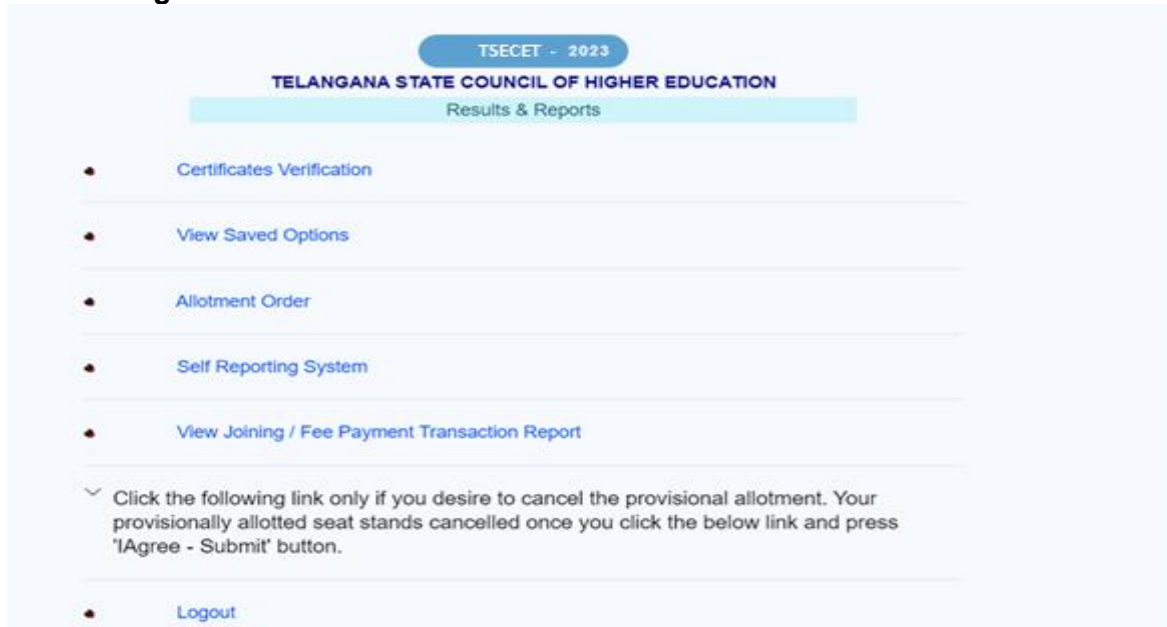
2. **In Candidate Login, Click on Allotment Order as given in the following screen**
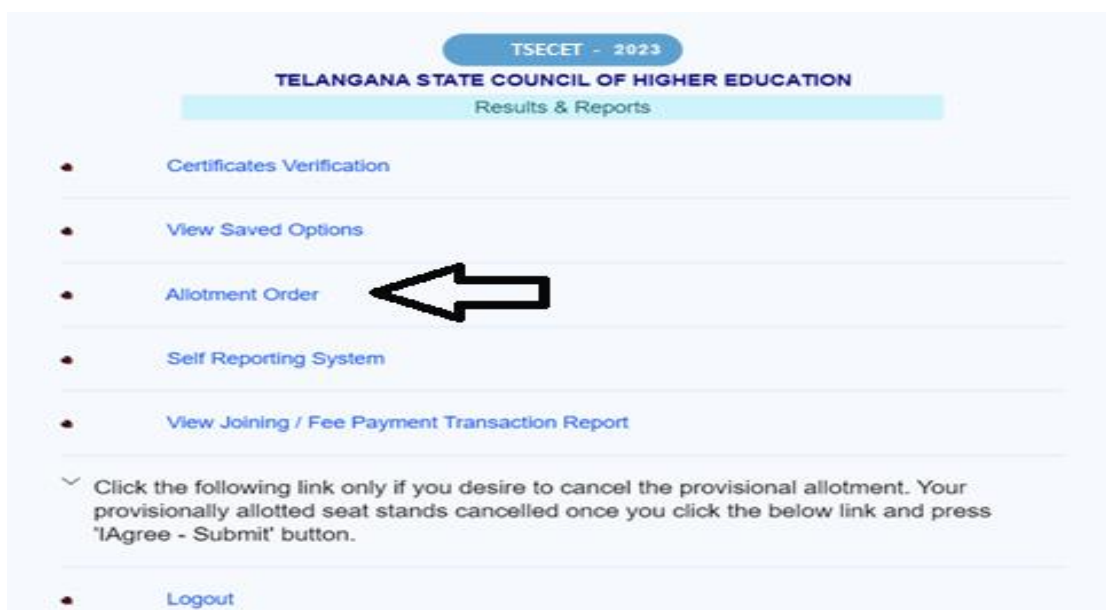
3. On clicking of Allotment Order as given in the above Screen, If allotted, the following screen appears with the details of allotment and Tuition fee amount to be paid by the Candidate.

4.

TELANGANA STATE COUNCIL OF HIGHER EDUCATION
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Hall Ticket No.		Rank:
Name:		Father's Name:
Sex:		Category/ Region:

TSECET-2023

PROVISIONAL ALLOTMENT ORDER (First Phase)

Print

This is to inform that the options exercised by the candidate have been processed based on merit, rank, local area, sex, category, Special Reservation Category (CAP/PH) etc and the candidate has been allotted a seat in

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (CBIT), GANDIPET, RR
in **MECHANICAL ENGINEERING (MEC)**, under BC_A_GEN_OU category.

Tuition Fee fixed for the college/course is Rs. 140000 /-.

Tuition fee to be paid by the candidate is Rs. 140000 /-.

Telangana Green Fund contribution is Rs. 100 /-.

Total Fee to be paid is Rs. 140100 /-
(Including other fee wherever applicable)

The students belonging to SC/ ST/ BC/ EBC/ Disabled/ Minority categories will be considered for Reimbursement of Tuition Fee (RTF) which is subject to verification and eligibility criteria prescribed by Government of Telangana from time to time. In the event of the candidate found not eligible for fee reimbursement, the candidate shall have to pay the total fee.

Instructions to Candidates:
1. Download the allotment order. Pay Tuition Fee through online payment (Credit Card/Debit Card/Net Banking).
2. Candidates / Parents are advised to make Tuition Fee Payment from their own Bank Accounts. In case of refunds, if any, the amount will be remitted back through online into the same Bank Account from which the payment was made.
3. Candidates / Parents are advised to verify the amount limit of Credit Card / Debit Card / Net Banking before making Tuition Fee payment.
4. **Payment through online (Net Banking/Credit Card/Debit Card).**
   On allotment order click on **Pay Fee Button** you will be directed to Payment Gateway. Make the payment accordingly duly entering the details as per the payment mode selected. Take the print out after payment on which Online Order ID Number will appear.
5. **Self Reporting System:** Logon to website https://tseamcet.nic.in – Click on **Self Reporting** System –Details of the Candidates along with Order ID will appear – Verify Order ID Number – Click on **Submit** button –**Joining Report** will appear–Take the printout. on which Hall Ticket Number, Rank, Name, Father Name, Allotted College, Branch and **Admission Number** are available. This activity is **mandatory** so as to confirm your admission.
6. Make the Payment on or before **22-07-2023**. In case of failure to pay the amount on or before **22-07-2023** and not reporting through self reporting system, this provisional allotment order automatically stands cancelled and candidate has no claim on the provisional allotment now made.
7. The candidate has to report at the allotted college after Final Phase i.e. from **09-08-2023** to **11-08-2023** and handover a set of Xerox copies of certificates and original Transfer Certificate (TC). Not reporting at the allotted college from **09-08-2023** to **11-08-2023**, this provisional allotment order automatically stands cancelled. For details and updations see the website https://tseamcet.nic.in periodically.
8. After payment of Tuition Fee, if the candidate cancels the provisionally allotted seat through online on or before **22-07-2023**, full Tuition Fee paid will be refunded. If cancels thereafter please see details on forfeiture of Tuition Fee placed in the website https://tseamcet.nic.in in detailed notification.
9. Candidates who are satisfied with the present allotment and paid the Tuition Fee through online and self-reported through website need not exercise options in further phase of counselling.
10. All the eligible candidates can participate in next round of counselling, if any, for change of college / branch, if desired.
11. The candidate can participate in subsequent phases of counselling without paying Tuition Fee in first phase, but the provisional allotment made in first phase automatically stands cancelled and candidate has no claim on the provisional allotment now made.
12. The Sports and NCC quota seats earmarked are not considered for allotment in first phase of counselling. All the candidates claiming

VIII. TUTION FEE:

1. At the bottom of the allotment order, there is **Pay Tuition Fee Online** as shown in the following screen
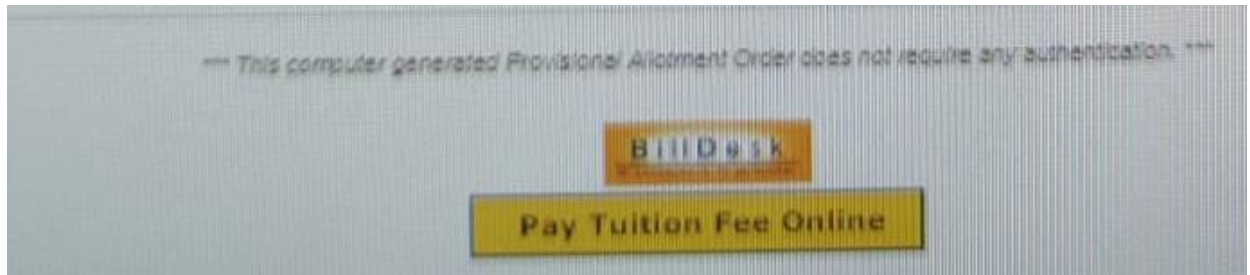
2. Click on the button **Pay Tuition Fee Online**

3. The following screen appears with the specified Tuition Fee as shown in the screen

5. **Choose either of the Payment Methods**
    i.   Credit Card or Debit Card
    ii.   Net Banking

6. Proceed for payment of Tuition **Fee by clicking Make Payment for …**

7. After payment click on Self Reporting System.

8. Click on Self Reporting System and then details of the Candidate along with Order ID will appear. Verify Order ID Number and Click on Submit button.

9. The Joining Report will be displayed. Take the Printout

10. The Candidate details – Candidate Hall Ticket Number, Rank, Candidate Name and Candidate Father's Name along with the Allotted College & Branch with Admission Number is displayed.

11. Take the printout of the Joining Report which is also called as Self Reporting.

IX.   For viewing the Payment Transaction status

1. Click on View joining report / Fee Payment Transaction Report to view payment details as given in the following screen.

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TELANGANA STATE COUNCIL OF HIGHER EDUCATION

Results & Reports

- Certificates Verification
- View Saved Options
- Allotment Order
- Self Reporting System
- View Joining / Fee Payment Transaction Report ⇐

ˇ Click the following link only if you desire to cancel the provisional allotment. Your provisionally allotted seat stands cancelled once you click the below link and press 'IAgree - Submit' button.

- Logout

The following screen appears

ADMISSIONS INTO ENGINEERING AND PHARMACY
(**TS ECET** - 2023)

View Joining Report

View Fee Payment Transaction Details

2. Click on View Fee Payment Transaction Details as given above

3. The following report will be displayed. The details of all transactions with payment of Processing Fee and Tuition Fee will be displayed as given in the following screen.

TELANGANA STATE COUNCIL OF HIGHER EDUCATION
TS ECET -2023
FEE PAYMENT TRANSACTION DETAILS

Hall Ticket No.:xxxxxxx   Rank:41xxxx
Name:SAXXXXX   Father's Name: XXXXXX

Print

TRANSACTION STATUS/ RESULT	
ORDER/REQUEST ID	2332801347417892
BANKTRANSATCION ID	0300
BANK TRANSATCION STATUS	0300
AMOUNT	1200
ROLL NUMBER	2332801347
RANK	41381.00
FEE TYPE	41381.00
BANK TXN MESSAGE	Transaction successful
TRANSACTION DATE	26/06/2023

TRANSACTION STATUS/ RESULT	
ORDER/REQUEST ID	2332801347607355
BANKTRANSATCION ID	0300
BANK TRANSATCION STATUS	0300
AMOUNT	140100.00
ROLL NUMBER	2332801347
RANK	41381.00
FEE TYPE	41381.00
BANK TXN MESSAGE	NA
TRANSACTION DATE	18/07/2023

------------Printed as on Dt: 20-07-2023 ------------